



TOMERONG SCHOOL OF ARTS MARKET GUIDELINES FOR STALLHOLDERS

Tomerong is an attractive rural village close to the tourist destinations of Jervis Bay. The monthly Tomerong Markets provide an opportunity for local stallholders to sell homemade, fresh, home grown and recycled produce and goods, as well as arts and crafts, to the local community and visitors. The market is developing a reputation for friendliness, a variety of good quality produce and a place to have coffee and a chat with friends and acquaintances. The Hall committee hopes to continue to attract stallholders to the market and thus provide a variety of produce and goods that will attract increasing numbers of people to the monthly market.

The following guidelines have been developed to help the market operate effectively and clarify the roles and responsibility of the committee, market coordinator and stallholders:

1. The Committee appoints a Market Coordinator to operate the market in cooperation with the Hall Committee. The Market Coordinator is responsible for the effective running of the market and collection of site fees, and helps to ensure that there is a variety of stalls selling good quality produce. The coordinator reports monthly to the Committee. The Hall Committee is ultimately responsible for all decisions in relation to the operation of the market.
2. Stallholders are required to have public liability insurance. They are required to provide a copy of this insurance upon request and at time of renewal.
3. The Hall Committee may, under its own public liability insurance, engage entertainers or set up its own stall at the market.
4. The Committee recognises the loyalty of regular stallholders and will ensure, as far as possible, that regular sites are available for on-going use.
5. Even so, the Committee does not give exclusive stallholder rights to any site, or to the selling of particular produce.
6. Decisions relating to the operation of the market rest with the Coordinator, in consultation with the Hall Committee
7. Stallholders should discuss any operational issues with the Market Coordinator on the day of the market. Otherwise, address any issues in writing to the Hall Committee.

Thank you for your cooperation.